ALIA Board of Directors

Role

The role of an ALIA Director is to help shape the Association’s future direction, providing guidance to the executive team, making policy decisions and being responsible for the financial sustainability of the Association. Being a Director provides a unique opportunity to work directly with and for ALIA and ensure our members are supported into the future.

Membership

The ALIA Board comprises seven voting Directors, elected by the members. Directors serve for a two-year period, with the option to stand for a second term. After a year as Vice-President, the President serves for 12 months.

Meetings

The Board meets approximately seven times a year either in Canberra at ALIA House, at other locations to coincide with significant ALIA events or via teleconference. Board members are also invited to attend special events in their own state or territory and to chair meetings, such as the National Advisory Congress, providing the opportunity to talk with and learn from colleagues across all sectors. All travel and accommodation expenses are paid by the Association.

Duties and Responsibilities

ALIA is governed by its Board of Directors according to the Corporations Law, and the constitution and by-laws of the Association. Directors are expected to comply with the Code of Conduct for members of the ALIA Board of Directors.

Directors

Directors are responsible for the control, management and conduct of the Association. In doing so they must act honestly and in the best interests of the Association. They must ensure that ALIA keeps proper financial records. Activities undertaken by the Board of Directors includes:

- Determining, progressing, promoting and evaluating the strategic directions, programs and services of the Association.
- Supporting the Chief Executive Officer by ensuring effective organisational planning.
- Monitoring the management of resources.
- Contributing to the annual performance appraisal of the Chief Executive Officer.
- Representing the Association at a variety of forums.
President

The role of the President is to lead the Association as the chief elected officer. In addition to the activities undertaken by all Directors, the President is responsible for:
- Providing leadership to the Board, ALIA members and the profession.
- Chairing the Board and general meetings of the Association.
- Overseeing adherence to the constitution and by-laws and ensuring the integrity of the Board process.
- Liaising with the Chief Executive Officer, providing broad policy guidance in order to achieve the objectives of the Association. As part of this process, holding regular meetings with the Chief Executive Officer and Vice-President.
- Regular communication with ALIA members including attendance at events and via ALIA publications.
- In consultation with the Vice-President, initiating the annual performance review for the Chief Executive Officer.
- Reviewing the financial reports of the Association and advising the Board of any necessary actions.
- Membership of any nominating Committee that might be established to identify candidates for Board positions.

Vice-President (President elect)

The Vice-President is elected by ALIA members for a term of one year after which they assume the role of the President for a further year. In addition to the responsibilities assumed by all Directors, the Vice-President is involved in the following activities:
- Chairing Board meetings in the absence of the President.
- Liaising with the Chief Executive Officer, providing broad policy guidance in order to achieve the objectives of the Association. As part of this process, holding regular meetings with the President and Chief Executive Officer.
- Assisting the President with the annual performance review for the Chief Executive Officer.
- Establishing any nominating committee that might be necessary to identify candidates for Board positions.