



1. APPLICATION DETAILS

PERSONAL DETAILS

Title _____ Given name _____ Family name _____
Preferred name _____ Female Male Other Date of birth / /
Address _____
Town/Suburb _____ State _____ Postcode _____ Country _____
Home phone _____ Fax _____
Mobile _____ Email _____

EMPLOYMENT DETAILS (IF EMPLOYED)

Work address _____
Town/Suburb _____ State _____ Postcode _____ Country _____
Work phone _____ Work email _____
Commencement date of employment / /
 Full time Permanent part time (No. of hours per fortnight _____) Casual (No. of hours per fortnight _____)

SECTOR DETAILS

<input type="checkbox"/> Archives/Records/Knowledge Management	<input type="checkbox"/> Consultant	<input type="checkbox"/> LIS Educators	<input type="checkbox"/> National/State/Territory
<input type="checkbox"/> Parliamentary	<input type="checkbox"/> Public	<input type="checkbox"/> Retired	<input type="checkbox"/> School
<input type="checkbox"/> Special: Corporate	<input type="checkbox"/> Special: Government	<input type="checkbox"/> Special: Health	<input type="checkbox"/> Special: Association/NFP
<input type="checkbox"/> Student	<input type="checkbox"/> TAFE	<input type="checkbox"/> Unemployed	<input type="checkbox"/> Special: Other
<input type="checkbox"/> Other _____	<input type="checkbox"/> University	<input type="checkbox"/> Vendor	

PERSONAL MEMBERSHIP CATEGORY (PLEASE SELECT ONE ONLY)

Associate Library Technician

DOCUMENTS TO BE INCLUDED WITH THIS APPLICATION

Please indicate that you have included each of the following documents. If any document is not in English, please also include a translation.

A certified copy of the qualification in library and information science
 A transcript of results including details of the marking system
 The syllabus of the course in library and information science
 Any further information or documentation on the course, including further subject descriptions, reading lists or other similar documents.
 A copy of qualifications that you hold (these may be in any other discipline)
 Resume
 Documentation on relevant employment
 Documentation on membership of relevant professional organisations
 Documentation on continuing education courses or training you have attended
 Information on any publications or reports you have written
 Copy of photographic identification (passport or driver's licence)
 If your qualification is in teacher librarianship, a copy of your recognised teaching qualification



QUALIFICATIONS

Please complete this section for the first qualification you received in Library and Information Sciences. If you have completed more than one qualification in library and information science, please attach a separate sheet giving your answers to the below questions — A to D.

A. NAME OF QUALIFICATION AND WHERE IT WAS AWARDED

Title of qualification _____

Institution _____

Address _____

Town/Suburb _____ State _____ Postcode _____ Country _____

B. LENGTH OF COURSE

Years full time study ____ OR in semesters _____

Date commenced [][] / [][] / [][][][] Date completed [][] / [][] / [][][][]

Requirements for entry _____

Degree Librarian Library Technician Other _____

Did you complete a thesis/dissertation/major research project as part of your course? Yes No

Thesis title (in English) _____ Approximate length of words _____

What level of work does this course qualify you for? Librarian Library Technician Other

C. WORKPLACE EXPERIENCE WITHIN THE COURSE

Work experience provider	Type of work	Dates of experience
_____	_____	_____
_____	_____	_____
_____	_____	_____

D. ELECTRONIC RESOURCES AND INFORMATION TECHNOLOGY

Please describe the electronic information tools that you used in this course.

EMPLOYMENT HISTORY

Please give details of your employment in the library and information sector.

Employer	Position	Dates of employment
_____	_____	_____
_____	_____	_____
_____	_____	_____

Duty statement of most recent position



CONTINUING PROFESSIONAL DEVELOPMENT

Please give details of any library and information professional development or continuing education courses or training that you have attended.

Course	Offered by	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

MEMBERSHIP OF PROFESSIONAL ORGANISATIONS

Please list any relevant professional organisations in which you have been involved.

Organisation	Dates of membership
_____	_____
_____	_____
_____	_____

PUBLICATIONS OR PROFESSIONAL REPORTS

Please provide details of publications or professional reports you have written on the library and information sector.

REFEREE

Please give the name and contact details of a person familiar with your work in the library and information sector whom may be contacted for advice on the nature and level of your work experience in the library and information sector. If it is an overseas referee please make sure you include their email address.

Name _____ Position _____

Employer _____

Address _____

Town/Suburb _____ State _____ Postcode _____ Country _____

Telephone number _____ Email _____

Signed _____ Date _____

PRIVACY

In accordance with ALIA's privacy policy, any personal information provided on this form will be used by ALIA only for purposes directly related to your membership of ALIA including notifying you of ALIA functions and activities. We acknowledge that ALIA will not disclose your personal information to third parties, except to a service provider for the sole purpose of performing an activity on behalf of ALIA. ALIA will use all reasonable efforts to ensure that the recipient handles your personal information in accordance with appropriate privacy principles. Your prior consent will be sought for any other proposed disclosure. For further information on ALIA's information handling policy, please contact ALIA National Office.



2. PAYMENT METHOD

MEMBERSHIP FEE

ALIA provides assessments only to current ALIA personal members. To join ALIA as a personal member, the cost is **\$338.00** for full fee (income for the financial year exceeds \$34,600), or **\$199.00** for reduced fee (income for the financial year is less than \$34,600).

ADMINISTRATION FEE

A one-off administration fee of **\$360.00** for all widened eligibility assessment applicants. The fee covers the assessment process and the issuing of a certificate if successful. This fee is non refundable.

PAYMENT DETAILS

Full fee — \$338.00 Reduced fee — \$199.00

Membership fee	\$ _____
Widened eligibility assessment	\$ 360.00
TOTAL (\$AUD)	\$ _____

I enclose a cheque/money order for the total amount as shown above **OR** Please debit the total amount to my credit card

Credit card type: Mastercard VISA

Card no. - - Expiry date / CVV

Name on card _____ Signature _____

3. DECLARATION

I hereby apply for election as a Member, then the appropriate upgrade as a successful assessment applicant of the Australian Library and Information Association and certify that to my knowledge my applicant fulfills the necessary requirements. I undertake to observe the Constitution of the Association (available at www.alia.org.au/governance or on request from the National Office) and agree to Clause 7.10.

Signature _____ Date / /

PLEASE NOTE

The assessment process generally takes 10 to 12 weeks to complete when all required documentation is provided. It may be delayed if we do not receive copies of all necessary documents.

PLEASE POST THIS COMPLETED APPLICATION WITH COPIES OF YOUR QUALIFICATIONS TO:

Member Services, Australian Library and Information Association
Reply Paid 6335, Kingston ACT 2604