

**ALIA Health Libraries Australia Executive  
Teleconference  
Tuesday 13 March 2007**

**Minutes**

<p><b>1. Attendance and apologies</b></p> <p>a. Present: Heather Todd, Lisa Kruesi, Veronica Delafosse, Melanie Kammermann (Foti), Cheryl Hamill, Bronia Renison, Sheila Noonan, Mary Peterson (Jill Dahm as extra scribe)</p> <p>b. Apologies: Jenny Hall (Alia Qld rep)</p>	<p><b>Action</b></p>
<p><b>2. Notes of last meeting and business arising</b></p> <p>a. Notes circulated – Bronia added to list of committee members. Notes to be sent to Veronica’s home email address.</p> <p>b. List of members – Titi to be asked if she’ll be an unofficial member of the HLA exec in the ACT.</p> <p>c. Conference survey – one done in 2003. Survey results to be checked before doing another one. Cheryl emailed the survey results to the exec.</p>	<p>(MP)</p> <p>(HT)</p> <p>(LK, MP)</p>
<p><b>3. Financial statement (Lisa/Veronica)</b></p> <p>a. Lisa has received all the documents and 2007 budget from Veronica. 2007 budget included income – group meetings, PDA events to generate c. 3,000 income. ALIA removed this saying they’ll take over the FOLIO courses. EBSCO 2,500, Anne Harrison 3,000 roughly. Expenditure about 11,750 including group meetings, office bearer meetings, prof devel expenses, awards etc. Because of ALIA’s adjustment we have deficit of 1,800.</p> <p>b. Newsletter. Perhaps attract more advertising for newsletter? Discussion: EBSCO has agreed to allow advertising from other vendors. How much space would be given up for advertising and how much income would be generated? That may not address HLA’s financial position in long run. Most years we’re in deficit. Money we make goes back to ALIA anyway.</p> <p>c. Symposium. No information yet on Symposium earnings. Alecks has left Conference Action so everything is a bit behind. Lisa to contact them. Any profit goes back to ALIA? Online has special agreement to get 50% of profit and other to ALIA. Details of what happens to ours unclear – may be subsumed into Online’s earnings. Cheryl estimates we would have made a bit of a profit. However, we do have funds for newsletter, so can apply for funding for other specific things. Remember that ALIA expects all activities to be self-funding.</p> <p>d. Agreements:</p> <p style="padding-left: 20px;">i. That it would be better to lobby ALIA for more money than seek too much advertising for newsletter</p> <p style="padding-left: 20px;">ii. Keep budget as permanent item on the agenda.</p> <p><b>4. HLA News and HLA Blog (update from Melanie)</b></p> <p>a. MK was thanked for her report for the General Meeting. Need to ask EBSCO about continuity of funding. Sponsorship due to end with June issue. MK to email Sarah Smith atEBSCO soon. MK to email deadlines for copy.</p> <p>b. Blog. Was started as a way of dealing with the issue of timely communication with members. ALIA website doesn’t lend itself to prompt / easy communication. Blogging during the conference e.g. would have been good – must be organised in advance. To be looked at for future events. Aim – to keep members up to date with what</p>	<p>(LK)</p> <p>(MK)</p>

<p>HLA's doing – FOLIO, prof development opportunities, but not duplicating what's on discussion list; e.g. discussions of topics on blog, announcements on discussion list. MK will continue to administer it, CH helping. MP to be set up too.</p> <p>c. Survey tool: Survey monkey – MK reported that the MLA Hospital Library Group now offers SurveyMonkey to its members. Free if less than 100 responses, very small cost (US\$20 per month) Could we lobby ALIA about having a survey package. ACTION – HT to follow up with ALIA. Sheila to follow up re more information about Survey Monkey.</p>	<p>(MK, CH, MP)</p> <p>(HT)</p>
<p><b>5. Dreaming 08</b></p> <p>a. Heather's been in touch with Sue Hutley. Dreaming 08 to have 3 strands: academic, public and special libraries. HLA would like to participate as part of ALIA and have a sector strand. At the Symposium we said we'd like to be involved. We could be accommodated in special stream, a satellite forum also could be fitted in. Heather's questions – would health be swamped by specials or could we have a definite presence – manage our own stream within specials stream? An added consideration is that Alice Springs can only have 650 delegates as there's only that amount of accommodation. Also at the HLA Symposium delegates said they didn't go to general conferences as they wouldn't get funding to go to a general conference. But if there's a dedicated stream then funding gets easier – depends on how it's marketed. Another restrictor – amount of time devoted to a conference? We need to keep options open and organise many events, many options / sizes. Balance needs to be struck between doing enough that's specific and interesting without overburdening us. Two bigger states already hold their own events so tend not to look at other events. Possibility – have a health stream. Survey – may not give clear result but may give some useful suggestions for an event attached to Dreaming 08. (LK) Also more publicity for 2009, but remember that 2009 will be a lot of work. Anne Ritchie is keen to do something anyway. Heather will find out what scope there is for HLA to negotiate with ALIA. If it is possible to organise a dedicated stream for health staff/technology it would need to be marketed well to reach as many people as possible. It was agreed that the group should not take on too much. (HT)</p> <p><b>6. Report on national approach to electronic resources (Heather)</b></p> <p>a. Valentis website – they've got the consultancy to look into the electronic clinical knowledge resources. Will forward project scope document to HLA Exec. Working party included Gillian Wood, Saroj Bhatia and Anne Ritchie and reps from each jurisdiction. Tricia Brooks SA rep. Timeline – beginning of June. Heather pointed them in the direction of the National Library's national site licensing pages. Although it is not necessary to make a submission, HT did not agree with a casual approach and will draft a formal submission on behalf of HLA and circulate.</p>	<p>(HT)</p> <p>(HT)</p>
<p><b>7. Update on May 7 meeting at NLA (Heather)</b></p> <p>a. HT has been invited to Peak Bodies forum and national site licensing forum. She will give an update on HLA activities and report back to the group.</p>	<p>(HT)</p>
<p><b>8. Activities for 2007/2008</b></p> <p>a. Activities – questions raised. Why should state activities be branded as HLA? What do people want? Networking, higher level PD (FOLIO) and ALIA PD scheme. Networking tends to fall in a hole. NSW and Vic have their own events – at a national level, competition between groups detrimental. Health libraries too small to cope with competition</p>	

<p>– we're very decentralised. Lisa indicated she would be happy to speak with people to renew relationships and get communication going. Sheelagh will keep track of what is happening in NSW</p> <p>b. Aim – try to encourage state reps to report on activities in newsletter to increase communication.</p>	(LK, SN)
<p><b>9. HLA Strategic Plan</b> It was agreed that the first HLA strategic plan was too ambitious – we need to keep it to a working document. Needs to have actions against it and we have to be committed to those actions and follow through.</p>	
<p><b>10. Folio courses</b> a. Have been announced and first course scheduled.</p>	
<p><b>11. Anne Harrison Award (Veronica)</b> a. Urgently need for third administrator before VD goes on long service leave. Recommendation that BR to be 3<sup>rd</sup> Administrator (she volunteered at general meeting.) Applications to be called now, due in by 1<sup>st</sup> May. If no applications are received, then hold it over for a longer time period and offer a greater amount.</p>	
<p><b>12. Rebels SIG (Veronica)</b> To be a standing item on the agenda for reporting.</p>	
<p><b>13. Other Business</b> a. Notes of General Meeting to be edited by everyone and sent back to Mary for final collation / tidying up and posting on ALIA page. b. Another meeting scheduled for 27<sup>th</sup> March, same time, to continue the discussion on activities and other points in the agenda not covered during the discussion today.</p>	MP
<i>Minutes taken by Mary Peterson, with the help of Jill Dahm.</i>	