

## Nominee's Particulars

### Name of the Nominee:

Title   
First Name   
Last Name

Number of years in profession   
Date of graduation   
Qualification

(Please attach a certified copy of the degree to this form).

University

Location where currently employed  
Name

Address   
Town/Suburb

Postcode

### Member of:

Australian Society of Archivists

Australian Library & Information Association

Records Management Association of Australasia

## Proposer's Details

### Name of the Proposer:

Title   
First Name   
Last Name   
Contact Phone   
Email

How long have you known this person?

Years  Months

Signature Of Nominator

Date  /  / 2004

I agree to participate in the Information Services Early Career Award if I am selected. I certify that the information provided is true, complete and accurate to the best of my knowledge.

Signature Of Nominee

Date  /  / 2004

### Acknowledgment (this can also be nominator)

I acknowledge the nomination of

\_\_\_\_\_ (Name of nominee)

Signature

Date  /  / 2004

## Eligibility Criteria

- To nominate for this award, the selection criteria must be addressed.
- The nominated professional, must be in their first five years of their information services career, as at April 2004.
- The nominee may be proposed by someone else, in which case both must sign the nomination; or may self-nominate.
- A line manager, if not the nominator, must sign the nomination. Where this is not applicable, a professional member of one of the three associations must sign the nomination form.

## Selection Criteria

Please address the following criteria which fall within the three broad themes of Service, Professionalism and Enterprise. (Please use a separate page and type your statement in a 12-point font with no less than 1.5cm margins. A maximum of 200 words per criterion is required).

Applicants must

1. Be a graduate of a university course recognised at the time of their graduation by ALIA, ASA or RMAA;
2. Provide at least one example of personal contribution to their profession which demonstrates excellence in all of the following criteria:
  - a. Commitment to serving the needs of clients in a professional and ethical manner;
  - b. Capacity to develop creative and innovative strategies that contribute to an effective information service;
  - c. Capacity to form effective working relationships; and
  - d. Ability to effectively promote information services and awareness of their profession.

Please include a brief biography (maximum 150 words) which may be used for promotional purposes.

*Nominations to be submitted to the associations named overleaf by 4 pm on 30 April 2004.*

**THIS FORM MAY BE PHOTOCOPIED**

## Early Career Awards 2004

### Information Services

#### The Award

The Award recognises university graduates employed in Western Australia who have made an outstanding personal contribution to the information services profession within the first five years of their career since graduation. The Winner of this Award will be announced at a presentation night to be held on 21 July 2004 at the Parmelia Hilton, Perth.

#### Edith Cowan University (ECU)

By hosting the inaugural Early Career Awards, ECU recognises graduates who have made an outstanding contribution in the workplace. The Awards also acknowledge the value of a university education and the program advances the mentoring role of universities by encouraging and supporting graduates in their early years.

#### RMAA

The Records Management Association of Australasia enables records management professionals to develop and utilise their skills and experience to leverage the value of records as corporate assets and as evidence of business activities. It seeks to be the recognised leader in professional development, research and networking for the benefit of records management professionals.

#### ASA

The Australian Society of Archivists Inc. is the peak professional body for archivists in Australia. It was formed in 1975 in response to the growing number of archivists in Australia and to the increasing demand for archival skills.

#### ALIA

The Australian Library and Information Association is the professional organisation for the Australian library and information services sector. It seeks to empower the profession in the development, promotion and delivery of quality library and information services to the nation, through leadership, advocacy and mutual support.

Please submit nominations to one of the following associations:

#### Records Management Association of Australasia

C/- Lesley Ferguson  
Department of Premier and Cabinet  
197 St George's Terrace  
Perth. WA. 6000  
Ph: 9222 9416  
Website: <http://www.rmaa.com.au/>

#### Australian Society of Archivists

C/- Martin Fordham  
State Records Office  
Alexander Library Building  
Perth WA 6000  
Ph: 9427 3363  
Website: <http://www.archivists.org.au/>

#### Australian Library and Information Association

C/- Jeanette Hill  
38 Griffell Way  
Duncraig WA 6023  
Ph: 9482 7466/9447 6946  
Website: <http://www.alia.org.au/>

Further information about the Awards is available at:  
[www.ecu.edu.au/pr/EarlyCareerAwards/](http://www.ecu.edu.au/pr/EarlyCareerAwards/)

The Early Career Awards 2004 are proudly sponsored by

**96fm**  
**Hollywood Private Hospital**



AUSTRALIAN  
SOCIETY of  
ARCHIVISTS Inc.



## Early Career Awards 2004

*...Recognising professional excellence*

Presented by ECU and WA's leading professional associations and employers

## Information Services

Nominations are sought from members of the above associations who have been in the workforce for up to a maximum of five years since graduating from university.

*Nominations Close*

4.00 pm Friday 30 April 2004

Hosted by:

**Institute for the  
Service Professions**

