

AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION

20th ANNUAL GENERAL MEETING

6.00 pm Tuesday 13 May 2008

ALIA House, Deakin ACT

MINUTES

1. Notice of Convening Meeting

The meeting opened at 6.00 pm on Tuesday 13 May 2008. The President, Roxanne Missingham, in accordance with the Association's constitution gave notice of convening the meeting. She welcomed everyone to the meeting and introduced the Vice-President/President-elect, Derek Whitehead, the Executive Director, Sue Hutley and Averill Edwards who had been appointed as Parliamentarian for the Annual General Meeting. 46 members were present which constituted a quorum.

Voting rights for members voting in person were established. No proxies had been received. The Parliamentarian noted that tellers were available should this be required.

2. Apologies

Apologies were received from Georgina Dale, Margy Burn, Frieda Evans, Ann Ritchie, Fay Padarin, Pamela Gatenby, Angela Dean, Deborah Wright, Warwick Cathro, Jan Fullerton, Laurence Salter, Eric Wainwright, Roslyn Moran, Duncan Furphy, Janet Sibley, Beth Clary, Kate Watson, Emma Corbett, Andrew Shiells, Emma Datson, and Margaret Hyland.

Moved: That the apologies be accepted.

Moved: Sherrey Quinn
Seconded: Karna O'Dea
Carried

3. Minutes of the Annual General Meeting held on Tuesday 15 May 2007

Moved: That the minutes of the Annual General Meeting held on Tuesday 15 May 2007 be confirmed as a true and correct record of the meeting.

Moved: Ian McCallum
Seconded: Jan Gordon
Carried

4. Presentation of the 2007 Annual Report and Balance Sheet and Income and Expenditure Account.

Moved: That the 2007 Annual Report and Balance Sheet and Income and Expenditure Account as tabled be received.

Moved: Derek Whitehead

Seconded: Felicity Williams
Carried

The President commended the ALIA Assistant Director: Business Support, Peter Heffernan, for his work on the Finance, Audit and Risk Management (FARM) Standing Committee, and on the Annual Report. The President also thanked the ALIA Executive Director, Sue Hutley, and Peter Heffernan for their project management of the refurbishment of ALIA National Office and noted that it is an important strategic investment.

5. Election of Directors

The President noted the election of Jan Richards as Vice-President (President-elect), and the election of Michelle Brennand, Helen Partridge and Philip Keane as directors of the Association. They were declared elected on Wednesday 16 April 2008 for the term commencing Wednesday 14 May 2008 and consent to act as directors of the Association until the 2010 Annual General Meeting.

Moved: Roxanne Missingham
Seconded: Helen Roberts
Carried

6. Appointment of Auditors

Moved: That Walter Turnbull be appointed the Association's auditors for 2008.

Moved: Roxanne Missingham
Seconded: Dagmar Schmidmaier
Carried

7. Fixing of Auditors' fees

Moved: That the remuneration of Walter Turnbull, the Association's auditors, be fixed by the directors for the ensuing 12 months.

Moved: Roxanne Missingham
Seconded: Michelle Brennand
Carried

8. Reports

i. President's Report

The President, Roxanne Missingham, referred to the President's report in the 2007 Annual Report. In her additional comments, she outlined three areas of focus and achievements for the Association and for library professionals.

Roxanne emphasised the importance of libraries for Australia, awareness of the dimension of what we add to Australian life and the difference that libraries and ALIA members make in the areas of health and public libraries, and in remote communities. She mentioned in particular, libraries' support in the development of literacy skills.

The finalisation of the review of Advisory Committees was highlighted as an achievement in 2007. The President thanked ALIA members for their feedback and input into the review.

The President highlighted the opportunity to bid for the honour of hosting the IFLA 2010 World Library and Information Congress, and Australia's success in that bid. She emphasised that it is a wonderful opportunity for Australian library professionals.

The President acknowledged that it had been a great privilege to be ALIA President and to have held so many positions in the Association, starting as Social Secretary of the ACT Branch in 1979, and then serving on the ALIA Board of Directors for four years as a Board member, Vice-President and then President. She expressed her delight and appreciation of meeting and getting to know so many wonderful professional colleagues

The President thanked all her Board colleagues, and in particular, Michelle Brennand for her work on the Governance Standing Committee. She also thanked the staff at National Office.

Moved: That the report of the President be received.

Moved: Roxanne Missingham
Seconded: Karna O'Dea
Carried

ii. Executive Director's Report

2007 was ALIA's 70th Anniversary with many and varied celebrations, including the launch of *Uniting a Profession: the Australian Institute of Librarians 1037-1949*.

For ALIA National Office, 2007 was a busy year of planning and preparations for a number of major projects:

- finalisation of a tender for a new membership and customer relations management system for ALIA;
- upgrading of the ALIA IT servers and migrations;
- a plan for upgrading the accommodation at the ALIA Offices to enable OH&S and IT compliance, and to maintain ALIA's asset for the future;
- a revised new look for the ALIA website to fit in with corporate branding; and,
- the Education and Workforce Summit.

The Board of Directors continued to develop governance resources, including the start of a Boardroom Bound program and a Board Code of Conduct ratified in early 2008. A review of Advisory Committees was conducted during 2007 and the recommendations have mostly been completed, including the appointment of refreshed committees at the Board Meeting that was held today.

ALIA Branding Guidelines and the ALIA Conference Manual were also developed. The Board of Directors also met more frequently with the addition of teleconferences in between face to face meetings. The Board Blog was initiated, and more information was requested from ALIA Board candidates to enable members to hear more about the candidates before voting.

Other major events included the announcement that Brisbane has been selected to host the IFLA World Library and Information Congress in 2010. And of course, the unforgettable 'The Librarians' series; we conducted a blog in conjunction with the series. A Redmond Barry Award was presented posthumously to The Hon Bruce Chamberlain.

Fellowships were awarded to Elizabeth Swan and Sherrey Quinn (and announced but not yet awarded is Don Schauder).

Successful conferences included Information Online 2007 and the National Library and Information Technicians Conference, as well as many other symposiums, seminars and events organised in partnership with committees, groups and National Office. We conducted the national Summer Reading Club for the first time.

Our finances were stable in 2007 and provided a profit of close to \$50,000. With the global changes in investments however, ALIA's Managed Fund income has begun to decline (along with everyone else in Australia) and will be closely monitored. ALIA House continues to be fully tenanted.

I want to say a very big thank you for all the amazing work that the staff at ALIA National Office accomplish. We also had the retirements of Moyra McAllister and Marie Murphy in 2007 and I wish to acknowledge their valuable contribution to ALIA.

Our thanks to Roxanne as outgoing President, but prior to that, two years as a Director and one as Vice-president. Not counting her prior involvement, during this four years of volunteer service there have been hundreds of presentations, reports, papers, meetings, conferences and events. Her enthusiasm for ALIA's work is boundless and I am sure it will continue in many roles in the future.

Moved: That the report of the Executive Director be received.

Moved: Sue Hutley
Seconded: Karna O'Dea
Carried

9. Conclusion of the meeting

There being no further business the President declared the 20th Annual General Meeting of ALIA closed at 6.36 pm.

President

Date