

**AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION  
19<sup>th</sup> ANNUAL GENERAL MEETING  
6.00 pm Tuesday 15 May 2007  
Level 4 Conference Room, National Library of Australia, Canberra**

**MINUTES**

**1. Notice of Convening Meeting**

The meeting opened at 6.00 pm on Tuesday 15 May 2007. The President, Dagmar Schmidmaier AM, in accordance with the Association's constitution gave notice of convening the meeting. She welcomed everyone to the meeting and introduced the Vice-President/President-elect, Roxanne Missingham, the Executive Director, Sue Hutley and Michael Evans who had been appointed as Parliamentarian for the Annual General Meeting. 34 members were present which constituted a quorum.

Voting rights for members voting in person were established. No proxies had been received. The Parliamentarian noted that tellers were available should this be required.

**2. Apologies**

Apologies were received from Tania Barry, Jeannette Hill, Joyce Kirk, Karen Mills and Brenda Thompson

**Moved: That the apologies be accepted.**

Moved: Dagmar Schmidmaier  
Seconded: Matthew Griffith  
Carried

**3. Minutes of the Annual General Meeting held on Tuesday 16 May 2006**

**Moved: That the minutes of the Annual General Meeting held on Tuesday 16 May 2006 be confirmed as a true and correct record of the meeting.**

Moved: Dagmar Schmidmaier  
Seconded: Ian McCallum  
Carried

**4. Minutes of the General Meeting held on Thursday 30 November 2006**

**Moved: That the minutes of the General Meeting held on Thursday 30 November 2006 be confirmed as a true and correct record of the meeting.**

Moved: Dagmar Schmidmaier  
Seconded: Rachael Browning  
Carried

**5. Presentation of the 2006 Annual Report and Balance Sheet and Income and Expenditure Account.**

**Moved: That the 2006 Annual Report and Balance Sheet and Income and Expenditure Account as tabled be received.**

Moved: Dagmar Schmidmaier  
Seconded: Philip Keane  
Carried

**6. Presentation of the supplementary Balance Sheet, and supplementary Income and Expenditure Account to 30 April 2007.**

**Moved: That the supplementary Balance Sheet, and supplementary Income and Expenditure Account to 30 April 2007 as tabled be received.**

Moved: Dagmar Schmidmaier  
Seconded: Susan Magnay  
Carried

**7. Election of Directors**

The President noted the election of Derek Whitehead as Vice-President (President-elect), the election of Damian Lodge and Kate Watson as directors of the Association. They were declared elected on Monday 16 April 2007 for the term commencing Wednesday 16 May 2007 and consent to act as directors of the Association until the 2009 Annual General Meeting.

Moved: Dagmar Schmidmaier  
Seconded: Sherrey Quinn  
Carried

**8. Appointment of Auditors**

**Moved: That WalterTurnbull be appointed the Association's auditors for 2007.**

Moved: Dagmar Schmidmaier  
Seconded: Roxanne Missingham  
Carried

**9. Fixing of Auditor's fees**

**Moved: That the remuneration of WalterTurnbull, the Association's auditors, be fixed by the directors for the ensuing 12 months.**

Moved: Dagmar Schmidmaier  
Seconded: Helen Roberts  
Carried

**10. Reports**

**i. President's Report**

The President, Dagmar Schmidmaier AM, recognised the commitment of many members, whom she had had an opportunity to meet during the year, to the Association and their willingness to work on its behalf. She acknowledged the passion and enthusiasm demonstrated by Sue Hutley following her appointment as Executive Director in January 2006. The Board of Directors had reviewed the Association's process and procedures and had instituted Standing Committees to guide achievements in the five key areas: members, communication, education and research, financial

sustainability and business processes – more detail is included in the 2006 Annual Report.

Highlights of the year included the very successful biennial conference, CLICK06, held in Perth, NLS2006 and the many other meeting opportunities and professional development activities arranged for and by members.

The range of member services was expanded through the Member Advantage initiative. The 90% member retention rate is pleasing to note and indicates that members appreciate the services the Association provides.

A key Association role is that of a standards body and developments in education for the profession will present an important challenge over the next years. An Educational Summit is planned for early 2008 to progress these issues which are vital to the future of the profession. Another challenge is to attract to the Association more people who work in the profession but who are not yet ALIA members.

The President thanked Gillian Hallam, President until May 2006 and the Board of Directors especially retiring members, Rachael Browning and Ann Ritchie for their support and ALIA National Office staff, in particular Sue Hutley, for their work during the year. She offered her congratulations to incoming Board members, Derek Whitehead, Vice-President/President-Elect, and directors, Damian Lodge and Kate Watson.

**Moved: That the report of the President be received.**

Moved: Dagmar Schmidmaier

Seconded: Jan Gordon

Carried

## **ii. Executive Director's Report**

The Executive Director, Sue Hutley, reported that highlights of 2006 included some growth in membership and the opportunity to acknowledge member achievements through presentation of many Association awards.

She noted that the Association had affiliated with the United States Council of Library Technicians (COLT) and that the partnership with Public Libraries Australia had been strengthened with the appointment of a project officer. As part of this partnership, the Association had participated in Library Lovers Day 2007 which had involved, not only public libraries but also libraries across the sector. The Association's commitment to the @your library campaign continued with increased sales of Library and Information Week merchandise. Other involvements included National Simultaneous Storytime and Information Awareness Month.

Important advocacy issues included internet filtering, government publications, freedom to read and censorship and copyright.

The Finance, Audit and Risk Management Standing Committee implemented an investment strategy to ensure secure and increased growth of cash assets. ALIA House remains the Association's major asset representing approximately 75% of its equity.

The Executive Director acknowledged the retirement of John Levett after 25 years as editor of Australian Library Journal. She also acknowledged the departure of a number of long-serving ALIA staff members. A review of staffing structure had been undertaken in late 2006 and a new structure which will assist ALIA National Office operations is now being set in place. She thanked outgoing directors, Dagmar Schmidmaier, Rachael Browning and Ann Ritchie for their input to the work of the Board and ALIA staff members acknowledging their dedication and commitment to the Association's work.

**Moved: That the report of the Executive Director be received.**

Moved: Dagmar Schmidmaier

Seconded: Matthew Griffith

Carried

## **10. General Business**

Presentation of ALIA Fellowship to Sherrey Quinn.

## **11. Conclusion of the meeting**

There being no further business the President declared the 19<sup>th</sup> Annual General Meeting of ALIA closed at 6.37 pm.

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President

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Date